



## Transportation Requests

- McKinney-Vento (MV) eligible students are eligible for transportation if they are living one mile or more from the school.
  - District wide, 1.5 miles is the threshold but for McKinney-Vento eligible students it drops to 1 mile.
- A transportation access request is also known as the TAR.
- Every school should designate a staff person to complete the TARs.
  - In some schools this may be the counselor or a different staff member.
- The current address needs to be in the SIS or Compass in order to secure transportation (especially if it will be a bus or a cab).
- When a TAR is completed, it will usually default to a [SEPTA Fare Card](#).
  - Fare Cards are even allowable for Kindergarten students.
  - Transportation will not be provided for parents so they will need to figure out their own transportation.
  - Cabs may be used in cross county cases where there is limited or no SEPTA service available.
- If yellow bus service is preferred over a SEPTA Fare Card:
  - Check with your school's designated transportation analyst to see if there is a yellow bus going that route.
  - A MV eligible student can be added to a yellow bus in grades K-6th even if they do not have an IEP.
  - If they do have an IEP which designates curb to curb, they will need to be routed to a yellow bus or a cab. Cab service takes longer to get set up.
- The TAR process requires an attachment of something that says the student qualifies under MV. A letter from ECYEH can be used (if one was sent) or "McKinney-Vento eligible" can be typed on a piece of paper or school letterhead.
- Up to 2 weeks worth of day passes can be requested from ECYEH for the student to use until the permanent transportation gets set up.
  - These day passes are "2 trips" that need to be used in one day (so it can get them to and from school for one day). [HERE](#) is that form.

*For more information or for any questions please reach out to the Education for Children and Youth Experiencing Homelessness (ECYEH) team at [ecyeh@philasd.org](mailto:ecyeh@philasd.org)*